



2024 Lyons (Summer/Fall) Farmers' Market Rules

Sponsored by: Lyons Main Street Program – 70 William Street, Lyons, NY 14489



1. The **purpose** of this market is to provide an opportunity for local farmers, vendors, and crafters to offer their products to the residents of the community to provide a shopping opportunity for them to purchase fresh produce, homemade crafts, and other products. No vendor is allowed to hand out socially controversial, religious or political material. No vendor is allowed to use promotions/tactics at the market for the sole purpose of soliciting individuals for personal information; ex. raffles that require name, address, phone #.
2. The **location** of the market on Church Street, Lyons, New York 14489 – on the north side of the town park, in front of the Courthouse.
3. **Applications** for vendors who have not received them in the mail may be picked up at the above address, via email request at lyonsnyfarmersmarket@gmail.com OR they may be downloaded at lyonsny.com.
4. The summer market will operate every Saturday from June 15, 2024 to Oct. 26, 2024 from 8:00 AM until 12:00 PM. **Set-up time for vendors is between 7:00 AM and 8:00 AM.**
5. **Vendor fees** are \$10.00 per week. If a vendor wishes to have more than one space (which is the size of a parking space that is 12 feet wide and 10 feet long) it may be specified on the application (an additional fee may apply). Vendors who need electricity may be required to pay an additional pro-rated fee.
6. Vendors who pay for the **season in advance**, will be offered a special price of \$125.00 per space and will be assigned the **same spot for the season**. This is a \$75.00 savings.
7. Vendors are requested to provide a **copy of a current liability insurance certificate prior to the opening day of the market or a current vendor liability insurance.** The vendor liability insurance is for the purpose of insuring the individual vendor at the Lyons Farmers' Market. Vendor liability insurance is not mandatory for the individual vendor but individual vendors **"DO NOT"** have coverage under the Lyons Main Street, Lyons Chamber of Commerce or Town of Lyons insurance policies. If the certificate expires during the market season, it is the responsibility of the vendor to submit a new certificate. This liability insurance should be for the purpose of insuring the vendor at the Lyons Farmers' Market. **The Lyons Main Street Program** should be named on the certificate. Special event or non-profit organizations that participate multiple times for the purpose of providing a service to market customers are waived this requirement but must sign a waiver.
8. We are a tobacco-free environment and prohibit smoking and tobacco use.
9. Vendors with canopies must secure their canopies.
10. All vendors will be emailed their assigned spots one day prior to the start of the market.
11. Except in emergency circumstances, vendors who will not be coming to market on a particular day are expected to call **315-945-4118, Adam Bullock, Market Manager**, 48 hours before the weekly market time) about their absence. If a vendor is absent without notification for two weeks, the Market Supervisor reserves the rights to offer the spot to another vendor. No refunds will be issued.
12. Vendors should plan to bring enough produce/products for the duration of the market. **Vendors should stay at the market until 12PM when the market is over. Tents may not be taken down and vehicles may not leave until this time.** Speak to the manager about rare exceptions.
13. **At minimum 60%** of the produce sold at this market must be grown by the farmer vendors on land owned or leased by them and a maximum of **40% can be purchased but must be grown/produced in New York State.** (See rule # 14 for exceptions.) **ALL PURCHASED PRODUCE must be LABELED with the original source.** *The market manager reserves the right to enforce these percentages through questioning the vendor and performing farm inspections. Non-compliance will lead to a warning. If compliance is not met, the vendor may be asked to leave the premise. Please see new rule #28*

14. 60% of crafts and homemade foods offered for sale must have been made/produced by the vendor. No flea market items will be allowed, unless a special event permits such. *Non-compliance will lead to a warning. If compliance is not met, the vendor may be asked to leave the premise. Please see new rule #28*

15. Vendors selling prepared food are solely responsible to comply with federal, state, and local food safety requirements and health regulations. **Lyons Main Street Program must receive copies of all required licenses by the time that market opens on June 15th.**

16. Vendors must sell high quality produce; crafters' items should be of high quality; prepared food vendors' offerings should be of high quality. If a vendor offers inferior quality item(s), he/she may be asked by the Market Manager to remove these items. A vendor may request to meet with the Lyons Main Street Program board with a grievance.

17. If a farmer vendor has hail damaged produce, which has some redeemable value, it may be offered at a much-reduced price, **but must be appropriately labeled (i.e. - "hail damaged", "seconds", or whatever damage applies).**

18. **Farmer vendors must display the prices of produce; and a legible sign with the name and location of the farm or business place/home should be prominently displayed.** All produce and crafts should be displayed neatly and off the ground. **REMEMBER, PRICE SIGNS & AND FARM LOCATION SIGN.**

19. If applicable, **Vendors are responsible for wearing masks and sanitizing their tables, and abiding by all COVID regulations while at the market.**

20. Vendors will be responsible for making their own (cash) change.

21. Vendors are expected to leave their space in a clean condition, free of refuse.

22. Vendors are expected to adhere to all state tax collection laws and are solely responsible for any tax collection.

23. Vendors selling nursery and greenhouse crops *must display a valid NYS Nursery license.*

24. Vendors who are enrolled in the WIC/FMNP program must abide by all the rules of that program (**INCLUDING DISPLAYING SIGNAGE**). Any vendor who does not comply with these rules and/or of those of the WIC and FMNP programs if they are participating will be given a warning. Any violation of these rules will result in the vendor losing WIC privileges. If they still do not comply, they will be asked to leave the market. Information on these programs can be obtained from the Market Supervisor.

25. Bathroom facilities are available at the Lyons Fire Dept.

26. Any problems or issues must be written, signed, and given to a member of the market team or e-mailed to lyonsnyfarmersmarket@gmail.com. If the market team cannot resolve a problem, it will be taken to the Lyons Main Street Program Board for discussion.

27. We are asking any vendors that set up on the park side, to **PLEASE, NOT PARK YOUR VEHICLE ON THE GRASS IF IT HAS OR IS RAINING.** We want to keep our park nice, and the tire marks can cause dead grass, muddy, and browning areas. Thank you for honoring this request.

28. *Vendors may be asked to leave the market premises due to non-compliance with these rules.*

YOUR COOPERATION IN HELPING TO MAINTAIN OUR MARKET'S SUCCESS IS APPRECIATED.

Please sign the "Markets Copy" of your application to agree to "ALL" rules...

Revised

By the Lyons Main Street Program.

Vendor Signature: _____ Date: ____/____/____

Accepted by: _____ Date: ____/____/____